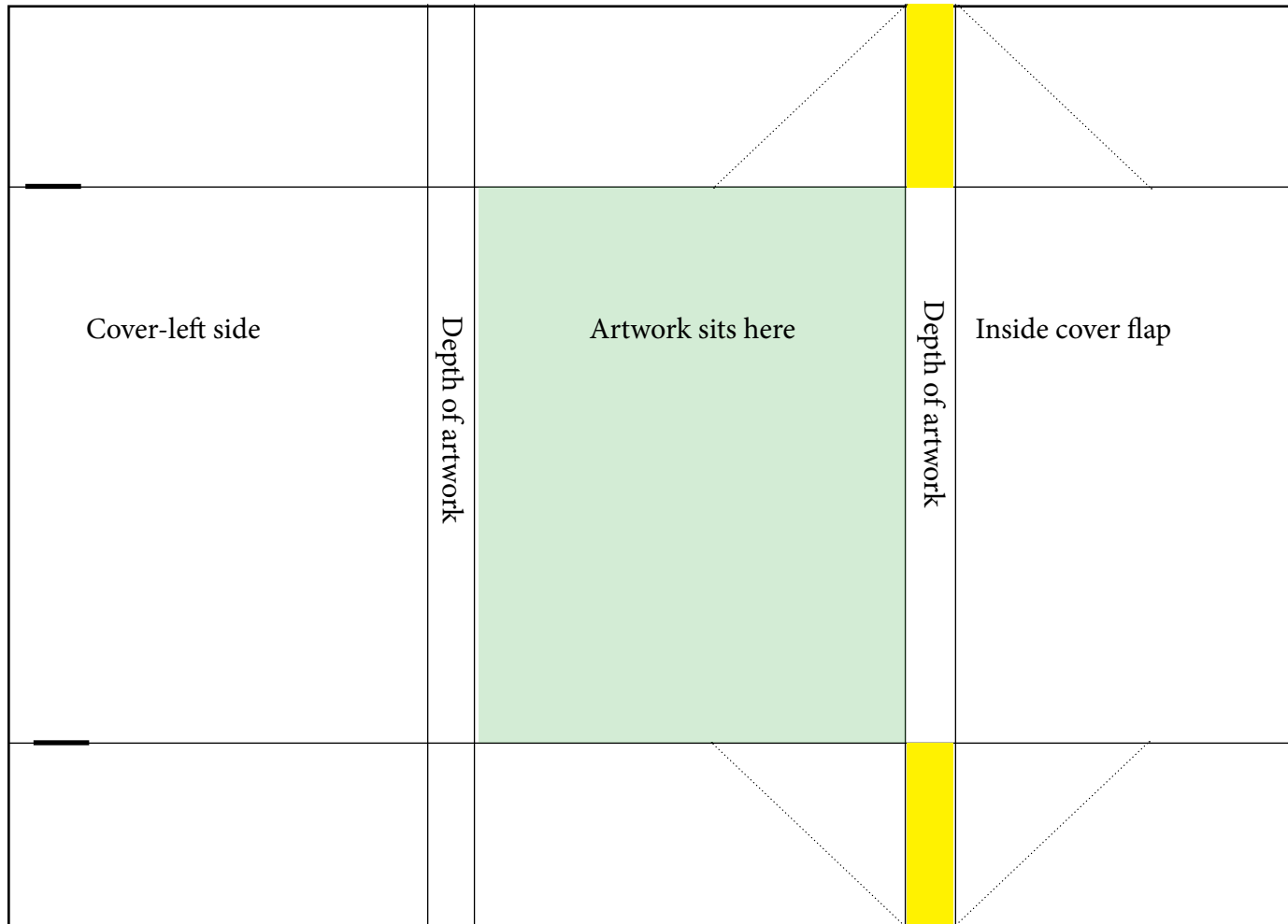


Pocket Folder



- Measure artwork adding 1/8 - 1/4"
- height plus 4-6" for turn downs
- width times 3 (more if desired)
- measure depth of artwork

Position Artwork slightly right of center so that you have the spine depth plus the art width to the left of the actual art in center.

Fold top and bottom flaps in.

Fold to depth of artwork on either side of the art.

Fold on the diagonal lines on the top and bottom flaps. The yellow area folds down to form a bottom pocket flap. Bring folded edge of spine to meet folded edge of flap.

Place art inside, fold in right side first with the yellow flap outside of art. Then fold in the front cover.

You can thread an elastic cord through the front cover if desired. Make a slit in the fold near the front edge. Run a length of elastic through to the outside. Secure at correct length.

